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| **Communicating COVID-19 Club Safety Actions to Members** |
| Clubs in Washington, D.C., developed a proactive letter for clubs to communicate to members precautions and measures being taken to maintain a healthy club environment  *Dear Members,  Every day we are faced with new information on the spread of the coronavirus and other influenza strains. The final impact of this health crisis is ultimately unknown, but because the health and well-being of our members, their families, guests and our staff are of paramount importance to us, the Club is putting the following procedures in place to maintain a healthy environment.   We know that the virus is spread primarily through person-to-person contact. It can also be transmitted via infected surfaces where it can survive for several days. Cleaning such surfaces followed by disinfection is a best practice measure for the prevention and the spread of COVID-19 and other viral respiratory illnesses in community settings.   The Club has increased the frequency of hard surface cleanings and disinfecting throughout the Clubhouse. You will see significant emphasis paid to high traffic areas. We have added disinfecting wipes at entries to the Grill & Dining Room, clearly labeled the hand sanitizers outside all restroom throughout the Club, instructed staff to wipe down doorknobs and handles, and other frequently used hard surfaces.*  *Additionally, all Club staff have been specifically instructed to remain at home if there is any belief that he or she is ill or has come into contact with someone that is ill, or who has recently traveled to an area of concern. We suggest that everyone consider adopting the same approach.*  *A Club has an important responsibility to look after its members. You can rest assured we will have a laser focus on this goal with respect to the proper maintenance and care of our clubhouse to ensure a healthy environment. We will stay connected with you as we monitor developments of this potential health challenge.   Sincerely,    President            General Manager* |